

upgrade notice

celebrating 15 years of service



Upgrade scheduled : Thursday 28/08/2008 00:00 EST

Automatic upgrade.

The upgrade will be performed automatically. You do not require to download the upgrade.

www.clickpos.com for queries relating to this upgrade please email help@clickpos.com

NOTE: this notice is confidential and only to be viewed by clients that are actively using the ClickPOS system.

If you have received this notice in error, or no longer use the ClickPOS system please email to help@clickpos.com advising removal of your details from our mailing list.

On 28 August 2008, ClickPOS will be upgrading all Telstra clients to the new sales screen for use by 28 August 2008. This change has minimal impact on the day-to-day operation of business, and included with this notification is a link to some of the video training guides which can be used in conjunction with the Telstra Alliance Test Site for practice up until the changes are made. In conjunction with this, a written user guide has been provided for reference.

NOTE: Account payments must now be set to automatically zero out before using the Account Payment button. This can be accessed from "Maintain --> System Administration --> Payment Type". Then the Account Payment Button will automatically set the payment to \$0.

<p>Screen location Sale Sell Product Payment Tender Options</p>	<p>Impact: High Directed To: Administrator Store manager</p>
<div data-bbox="31 1489 430 1624" style="border: 1px solid black; background-color: yellow; padding: 5px;"> <p>Upgrades includes the new Change calculator.</p> </div> <div data-bbox="119 1680 686 1937" style="border: 1px solid black; background-color: yellow; padding: 5px;"> <p>- Account payments, are greyed out unless a customer with a status of "On Account" is selected. - The tender amount is automatically Zero when Account pay type is selected.</p> </div>	<p>The new sales screen has new calculator buttons.</p> <ul style="list-style-type: none"> - This makes calculating change much simpler. If using Multi, process cash payments last. - It also records the money taken from customer. <p>How to use Calculator:</p> <p>In the example to the left:</p> <p><i>Customer gives \$50 cash for a sale of \$39.95:</i></p> <ul style="list-style-type: none"> - Click 50 - Change \$10.05 - Click Cash <p>OR</p> <p>Continue using system as normal.</p> <p>Tender will display 39.95</p> <ul style="list-style-type: none"> - Click Cash

NEW VIDEO TUTORIALS

We highly recommend you and your staff visits the new HELP for Video training modules. The site will be updated next several weeks
To view all modules click [Store Manager and Sales rep](#) video modules.

Here are some new modules that relate to above upgrade



[Sales Screen Overview](#)



[Creating a Simple Invoice](#)



[Payment Tender Options](#)



[Processing Customer Credit Notes](#)

DEMO SITE

To preview the new changes prior to upgrade date, please visit our demo site

Cellular industry users

Apparel and other generic system users

Website

www.clickpos.net/login

www.clickpos.com.au/login

Company login

tlstest

demo

Company password

tlstest

password

User Login

auser1 to auser10

demo1 through to demo10

User Password

password

password

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